

President's Declaration on Code of Conduct for Board of Trustees and Advisory Council

The Landscape Institute as Royal Charter organisation is also a registered Charity. Members of the Board of Trustees have statutory duties and legal responsibilities explained in the Charity Commission's publication "[The Essential Trustee](#)".

Members of the Advisory Council do not have the same legal responsibilities. However, both Members of the Board and Council are under an obligation to the membership to meet higher standards of behaviour, respect, and uphold the values of the Landscape Institute. The Institute has the following values:

- Caring and nurturing.
- Creative and passionate.
- Socially and environmentally aware.

All undersigned members of the Board and Council agree to subscribe to this code and in so doing are enabling themselves to be accountable to their fellow Trustees and/or Council members, and other people involved with the organisation.

Declarations

1. We will act within the governing documents of the Landscape Institute and the law, and abide by the policies and procedures of the organisation. This includes having a knowledge of the contents of the Royal Charter, the By Laws, Regulations, Conflict of Interests Policy, Working Together Policy and other relevant policies and procedures.
2. We will support the objects and mission of the Landscape Institute, championing it, using any skills or knowledge we have to further that mission and seeking expert advice where appropriate.
3. We will be active in making our skills, experience and knowledge available to the Landscape Institute and seeking to do what additional work is required outside Trustee and/or Council meetings, including sitting on committees and sub-committees.
4. We will respect the Board, Council and individual confidentiality, while not using confidentiality as an excuse not to disclose matters that should be transparent and open.
5. We will use the Landscape Institute resources responsibly, and when claiming expenses will do so in line with the Institute's Expenses Policy and Procedures.
6. We will seek to be accountable for our actions as members of the Board and/or Advisory Council of the Landscape Institute and will submit ourselves to whatever scrutiny is appropriate.
7. As Trustees we accept our responsibility to ensure that the Landscape Institute is well run and will raise issues and questions in an appropriate and sensitive way to ensure that this is the case.
8. As Advisory Council Members we accept our responsibilities as outlined in the LI's By-Laws and Regulations and will raise issues and questions in an appropriate and sensitive way.
9. We confirm our subscription to the Nolan Principles of Public Life contained in the appendix to this declaration.
10. We will act in the best interests of the Landscape Institute as a whole, and not as a representative of any group, sector, region etc., considering what is best for the Landscape Institute and its present and future beneficiaries, and avoiding bringing the Institute into disrepute and by extension the wider sector.

11. We will actively engage in discussion, debate and voting in meetings; contributing in a considered and constructive way, listening carefully, challenging sensitively and avoiding conflict.
12. We will participate in collective decision making, accept a majority decision of the Board and/or Council and will not act individually unless specifically authorised to do so.
13. We will undertake training and development sessions as organised by the Institute to support our roles.
14. We will endeavour to work considerately and respectfully with all those we come into contact with at the Landscape Institute. We will respect and promote equity, diversity and inclusion; respect different roles and boundaries, and avoid giving offence.
15. We will seek to support and encourage all those we come into contact with at the Landscape Institute. In particular we recognise our responsibility to support other members of the Board of Trustees and Advisory Council in their designated functions, and members of the Institute's senior management team.
16. We will not make public comments about the organisation unless authorised to do so. Any public comments we make about the Landscape Institute will be considered and in line with organisational policy, whether we make them as individuals or as Trustees or Members of the Advisory Council.

Signatures and Dates

The Nolan Principles

1. Selflessness

Holders of public office should act solely in terms of the public interest.

2. Integrity

Holders of public office must avoid placing themselves under any obligation to people or organisations that might try inappropriately to influence them in their work. They should not act or take decisions in order to gain financial or other material benefits for themselves, their family, or their friends. They must declare and resolve any interests and relationships.

3. Objectivity

Holders of public office must act and take decisions impartially, fairly and on merit, using the best evidence and without discrimination or bias.

4. Accountability

Holders of public office are accountable to the public for their decisions and actions and must submit themselves to the scrutiny necessary to ensure this.

5. Openness

Holders of public office should act and take decisions in an open and transparent manner. Information should not be withheld from the public unless there are clear and lawful reasons for so doing.

6. Honesty

Holders of public office should be truthful.

7. Leadership

Holders of public office should exhibit these principles in their own behaviour. They should actively promote and robustly support the principles and be willing to challenge poor behaviour wherever it occurs.