

WEB Minutes of the meeting of the Board of Trustees

Tuesday 14 September 2022 at 1230

Emmerson Room, Arup, 8-13 Fitzroy St, London W1T 4BQ

Board Meeting 1 – Risk & Performance

Present:					
CHAIR NF	Noel Farrer Vice President	JF	Jane Findlay Immediate Past President	KB	Keren Jones HonSecretary
AB	Adam Barker Non Chartered	CH	Chris House Education & Membership Chair	MvG	Marc van Grieken Technical Chair
JC	Jane Clarke (Digital via Zoom) Independent Trustee	MN	Marc Norden Independent Trustee	JS	Jim Smyllie Independent Trustee
Apologies					
MH	Mat Haslam HonTreasurer				
In Attendance:					
SM	Sue Morgan CEO	DL	Donna Lawrence Head of Finance	YM	Yvonne Matthews EA to CEO & Leadership Team
AM	Andy Morris Commercial Director	GO	Gideon Opaluwa Head of Professional Regulations	IP	Ian Parry (Digital item4.1) CfGS
ES	Eleanor Skidmore Governance & Regulation Assistant	NT	Naomi Taylor Head of Membership Services	EW	Emma Wood Governance & Regulation Manager

Before the meeting Vice President Noel Farrer introduced Mike Wood, Arup Director Landscape Architecture who welcomed the Board to the venue on behalf of Arup who kindly hosted the meeting

HM Queen Elizabeth II

Noel Farrer confirmed that in respect of the sad news of the death of Her Majesty Queen Elizabeth II on 08 September 2022 and the ongoing UK state of mourning the LI had issued an official statement of condolence and during this time, out of respect for Her Majesty and the Royal Family, has suspended communication and promotion, external events and promotional activities

All in attendance stood as a gesture of respect and paused to remember her extraordinary life and the remarkable legacy she leaves behind

1. Declarations of Interest

There were none

2. Minutes of the Board meeting 14 June 2022

For:	9	Against:	0	Abstain:	0
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DECISION: 1 To approve the Minutes of the Board meeting 14 June 2022

3. Leadership Report

CEO Sue Morgan (SM) introduced the session and gave a presentation together with Naomi Taylor (NT) Head of Membership Services

3.1 LI Campaign: Connecting People, Place & Nature

Board noted that the update on this item would be delivered at the joint session with Advisory Council later in the day

3.2 Confidential Item

3.3 Finance & Risk Committee Report

In the absence of the HonT FRC member Marc Norden (MN) spoke to the report with Head of Finance Donna Lawrence (DL).

Board AGREED the FRC Recommendations

For:	9	Against:	0	Abstain:	0
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DECISION: 3 To approve FRC Recommendations:

4. Governance

4.1 Governance Review Update

Head of Governance & Regulation Gideon Opaluwa (GO) introduced Ian Parry (IP) from the Centre for Governance & Scrutiny (CfGS). IP spoke to the paper and introduced the CfGS as a registered charity, social purpose consultancy and national centre of expertise. A leading national body promoting and supporting excellence in governance and scrutiny. IP referred to the project plan and noted that there will be weekly meetings with the Governance & Regulation Team (GRT), 5 weekly updates on the workplan as well as a half yearly review. Phase 1 is to be completed early next year with final completion 2023/24

The project is in the early stages which includes: identifying key contacts, core research, developing themes and strategies before starting the engagement process

4.2 Appointments & Selection Committee Update

GO updated the Board on an upcoming item for consideration by Council at the later joint session

5. Standing Committee Matters

SM gave an update on the departure of Head of Standards, Education & Engagement Antonella Adamus as well as the Education Manager Sarah Magee, noting that member behaviours had been a contributing factor. Looking at engaging a new Head of Education

5.1 Education & Membership Committee (EMC)

Chris House (CH) noted that since the 2 members of staff left NT and Education Consultant Christina Hirst (CHI) are providing interim cover.

5.2 Technical Committee

Marc van Grieken (MvG) gave a brief update

6. Independent Review

GO noted that there will be an update to AdCo on the progress of the IndRev at the later joint session.

7. Any Other Business

7.1 Papers for Information NOTED

7.2 To consider best approach for in person meetings. ACTION to survey Board re preferences

7.2 FOLAR symposium Saturday 12 November - request put forwards for a Chair for the event. Unfortunately no one is available. SM to notify FOLAR

8. Close

The meeting closed at 1546

Once the main meeting business was concluded there was a short presentation from Arup (Mike Wood, Dima Zogheib, Thomas Weake)