

Web Minutes for the 66th meeting of the Board of Trustees

Saturday 09 November 2019

Leicester City Hall, Charles Street, LE1 1FZ

Board Meeting 2 – Strategy

Present:

CHAIR AW	Adam White President	JF	Jane Findlay President Elect	CG	Carolyn Göhler Vice President
RR	Romy Rawlings Hon Secretary		Steve Morgan Hon Treasurer	MB	Michelle Bolger Education & Membership Chair
KB	Kate Bailey Policy & Communication Chair	MvG	Marc van Grieken Technical Chair	SG	Simon Green Independent Trustee
JS	Jim Smyllie Independent Trustee	PS	Phyllis Starkey Independent Trustee	WY	Wei Yang Independent Trustee
Apologies:					
NW	Niall Williams Non Chartered Trustee				
In Attendance:					
DC	Dan Cook CEO	SL	Sarah Loutfi Director of Professional Standards	EW	Emma Wood Governance & Regulation Manager
SC	Sandra Cunningham Consultant				

1. President's Welcome

Adam White (AW) welcomed all to the meeting and expressed appreciation for their attendance

2. Declarations of Interest

There were none

3. Minutes of the Board Meeting 23 September 2019

Simon Green (SG) requested that his objection to the late change of date of the September meeting be recorded

For:	8	Against:	0	Abstain:	4
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DECISION: 1 The Minutes of the Board meeting 23 September 2019 were approved

4. Matters arising from Strategy Day

4.1 Culture and Behaviour

Sandra Cunningham (SC) noted that there was a lot of energy and expectation of what will happen next, if the Board choose to make culture change a priority it can transform an organisation. It is important to create a clear vision, ensure that everyone buys in to the project, and that members are engaged throughout.

Kate Bailey (KB) recorded her heartfelt appreciation to Dan Cook (DC) and Romy Rawlins (RR) for addressing these issues and running the session.

4.1.A Behaviour and culture is not just about the membership, also need to consider the staff. Staff survey of internal communications, morale etc should be implemented as normal practice. RR noted the need to undertake a full staff survey.

4.1.B Many Council members expressed lack of welcome including on joining, renewing membership, branches, involvement with projects / committees etc. Members should feel welcome at each point, direct contact 'let me introduce you to how things are done...'. Need to embed a more welcoming approach throughout all LI activity and member interaction.

DC noted need to have a planning day for the Branch Chairs each year and possibly some form of induction training for branch committees. Could look at involving the members in a wider range of activities and perhaps publish a reminder of all the ways members can contact their branch etc.

Board thanked SC for attendance and input at this meeting.

0946 SC left meeting

4.2 Climate change

Board noted the importance of maintaining political impartiality

Need a toolkit and guidance and support to enable all members to include these considerations within their advice.

Part of our strategy is to grow and we don't want to alienate current or potential new members. It's also important to recognise that one of our roles is to mitigate project impacts and to ensure the greatest benefit possible.

LI Awards 2020 will include new climate change and biodiversity categories. Board raised concern regarding the use of marble for the award. DC confirmed the awards have been provided by Hardscape who ethically source and have provided a sustainability report. Need to ask for additional reassurance regarding the sourcing and make that clear at the event.

Board noted concern that we are considering a range of additional activities that the Staff team will need to deliver when we are already aware of the existing pressures on the team. DC confirmed that currently c20% understaffed with current vacancies, long term sick etc. Have a new digital project project manager who has just started to help deliver some of our key projects. Can't commit to timelines before the December Board.

The plan that comes to Board in December needs to identify what needs to be delayed to allow for this to be given priority.

Ethical principles work will be coming to Board in new year but any comments can be forwarded to SL

- ACTION:**
- 1 Climate Change plan that comes to Board in December needs to identify what needs to be delayed to allow for this to be given priority
 - 2 All to forward Ethical principles comments to Sarah Loutfi

5. Confidential Item

1111 SL left meeting

6. Board Membership Review Update

EW spoke to the paper and requested that all outstanding forms be forwarded urgently to enable a membership review at the December meeting.

- ACTION:**
- 4 All to forward outstanding forms to Emma Wood

7. Confidential Item

8. Any Other Business

- i. Choose Landscape – needs to be trademark registered
- ii. Wei Yang – Board recorded their congratulations to Wei who is now RTPI President Elect
- iii. Phyllis Starkey – Board recorded their thanks to Phyllis who has been a trustee for 6 years and will be much missed when her final term comes to an end on 24 November. Board presented a small gift as a token of appreciation and gave a round of applause. PS noted that she has enjoyed her time with LI, particularly the CB300 anniversary project. The organisation is looking forwards and she remains optimistic for the future of LI

9. CLOSE

There being no other business the meeting closed at 1141