

## WEB Minutes for the 65<sup>th</sup> meeting of the Board of Trustees

Monday 23<sup>rd</sup> September 2019

Landscape Institute, 107 Gray's Inn Road, London WC1X 8TZ

### Board Meeting 1 – Performance

#### Present:

CHAIR JF	Jane Findlay President Elect	RR	Romy Rawlings Hon Secretary	NW	Niall Williams Non Chartered Trustee
MB	Michelle Bolger (via digital) Education & Membership Chair	KB	Kate Bailey Policy & Communication Chair	JS	Jim Smyllie Independent Trustee
PS	Phyllis Starkey Independent Trustee	WY	Wei Yang Independent Trustee		
<b>Apologies:</b>					
AW	Adam White President	CG	Carolyn Göhler Vice President	MvG	Marc van Grieken Technical Chair
SG	Simon Green Independent Trustee				
<b>In Attendance:</b>					
DC	Dan Cook CEO	SL	Sarah Loutfi (item 4) Director of Professional Standards	YM	Yvonne Matthews Executive CEO & Leadership Team
AmW	Amina Waters (item 6) Director Digital Marketing & Operations	EW	Emma Wood Governance & Regulation Manager	KO	Kate Owen Governance Consultant

### 1 Chair's Welcome

Board agreed that in the absence of the President that President Elect Jane Findlay (JF) would Chair the meeting.

JF welcomed all to the meeting before moving to the closed special session on LI Culture and Behaviour led by the Honorary Secretary Romy Rawlings (RR) and CEO Dan Cook (DC).

### 2 Declarations of Interest

- i. Romy Rawlings: a) item 6.1 Performance - employer is a major LI sponsor  
b) item 7 Fellowship - knows one of the candidates

### 3 Minutes of the Board Meeting 18 June 2019

The Minutes were approved

### 4 Governance Matters

#### 4.1 Update from Advisory Council

The paper was noted

#### 4.1-4 Confidential Items

#### 4.5 Board Membership Review

EW spoke to the paper and Board agreed that this is an opportunity to consider forward requirements

1600 KO, SL left meeting

#### 4.6 IFLA Delegate

Board discussed the role of the IFLA delegate as well as the organisation in general.

- i. **Delegate** - It was agreed that there needs to be clear Board control / mandating / accountability of the delegate role, with Board agreeing terms of what the LI representatives to IFLA can and can't agree to in advance. This year a briefing session was held with a number of Trustees to agree approach in advance of Oslo

It is important to have maximum terms and Board agreed that the IFLA delegate role should normally be a 2 year term that can be extended 1 additional 2 year term in exceptional circumstances (max 4 years)

It was also agreed that Niall Williams (NW) would continue for the next session (same day as November strategy session) with the next delegate to be agreed at the December meeting

- ii. **IFLA** - Many international groups are attended by practitioners rather than decision makers and this can impact on its effectiveness. Need to always ask is it still of benefit to LI, the profession, the membership

LI has tried to encourage change and modernisation. Change is slow reflecting the lack of meetings and their very limited resources. IFLA is starting to outsource finance management etc and is working with the LI on the development of global principles. The LI delegation recommended that the international world meeting should only be held once every 2 years and then a virtual meeting in between

The LI has gained recognition and status as a responsible organisation, leaders in the profession (climate change, professionalism, inclusivity etc). However, there is some concern that LI could undertake significant amount of work on projects such as the global principles but then IFLA gain all the credit on a global scale

DC recorded his thanks to NW for all his exemplary efforts in Oslo

#### 5 President's Report

In the absence of any report this item was not discussed

#### 6 CEO Report

##### 6.1 Performance Report

DC noted that membership subscription collections is entering final reminder stage

Better use of digital has resulted in improved reputation and communications. Board offered congratulations on LI90th Journal and noted that they were impressed with the new approach

##### 6.2 Confidential Item

#### 7 Confidential Item

#### 8 Any Other Business

- 8.1 Update from IFLA Oslo - Boosted profile phenomenally, great feedback. Conference was a great success

- 8.2 Human Skills Day – selling very slowly, marketing still ongoing. Member survey identified need for soft skills and yet the interest and bookings are low. Event will be filmed and content will be available via the new CPD portal
- 8.3 Jellicoe – Climate change theme, John Lovell to chair a debate. DC to circulate confirmed debate panel membership
- 8.4 LI Awards – reminder that any invited guests would appreciate notice as far in advance as possible
- 8.5 November Board – Board agreed to continue to hold the Saturday meeting in Leicester

## 9 Close

There being no other business the meeting closed at 1657

<b>2019-20 Session:</b>	07 November	AGM and Jellicoe
	08 November	Strategy Leadership Retreat with Advisory Council
	09 November	Board (2) Strategy
	10 December	Board (3) Business Planning
	17 March 2020	Board (4) Budget, Business Plan, Performance
	16 June 2020	Board (5) Year End, Finance and Leadership Event