

**DRAFT Minutes of the 90<sup>th</sup> Annual General Meeting of the Landscape Institute held  
Thursday 07 November 2019**

Attenborough Hall, City Hall, 115 Charles Street, Leicester LE1 1FZ

**Present:**

**Board Members:**

President Adam White FLI PLI  
President Elect Jane Findlay CMLI  
Vice President Carolin Göhler FLI  
Hon Treasurer Steve Morgan CMLI  
Hon Secretary Romy Rawlins CMLI

Kate Bailey CMLI  
Michelle Bolger CMLI  
Simon Green  
Marc van Grieken FLI  
Jim Smyllie

Phyllis Starkey  
Wei Yang

**Corporate Members in attendance:**

Liz Adams CMLI  
Zahida Ayub CMLI  
Ben Betts CMLI  
Catherine Birkin CMLI  
Elizabeth Blackledge CMLI  
Bill Blackledge CMLI  
Michelle Bolger CMLI  
David Booth AMLI  
Sarah Brooks CMLI  
Leonie Brown  
Jill Bullen FLI  
Tim Calnan CMLI  
Genevieve Cant  
Adam Cook CMLI  
Charlotte Cottingham CMLI  
Rupert Dugdale CMLI  
Noel Farrer FLI PPLI

Anna French CMLI  
Paula Gillan CMLI  
Ben Gurney CMLI  
Andrew Halksworth  
Laetitia Hayes  
Ian Houlston CMLI  
Chris House CMLI  
John Ingham CMLI  
Diana Ispas CMLI  
Nick Johannsen FLI  
Kevin Johnson CMLI  
Wing Lai CMLI  
Michele Lavelle CMLI  
Fiona Lock  
Daria Madders  
Louise Martine  
Hal Moggridge FLI PPLI  
Alice Murphy CMLI

Peter Neal FLI  
Eccles Ng CMLI  
Mary O'Connor FLI  
Anna Penning-Rowsell  
Simon Rackham FLI  
Maria Rapti  
Sean Rushton CMLI  
Rebecca Rylott CMLI  
Laura Schofield CMLI  
Mark Smeeden CMLI  
Christine Tinsley CMLI  
Christine Tudor CMLI  
Allison Walters CMLI  
Louise Ward CMLI  
Adrian Wikeley FLI  
Peter Zelenczuk

**Staff in attendance:**

CEO, Dan Cook  
Yvonne Matthews

Theo Plowman  
Claire Winder

Emma Wood

**Others:**

Christina Hirst

Helen Hoible  
Cara Pedley

Simone Withers

**Item 1 Welcoming Address from Adam White, President**

The President opened the meeting and welcomed all to the 90<sup>th</sup> AGM

Adam White (AW) gave a brief presentation and noted the wide-ranging interest amongst related professions in how they could join the LI

The ballots were counted by Emma Wood and Theo Plowman with scrutiny by Peter Neal. The votes were added to those received electronically in advance of the meeting before the results were declared

**Item 2 To approve the Minutes of the 2018 Annual General Meeting held 24 January 2019**

Siobhan McDermott was added to the attendee list

The Minutes were Proposed: Hal Moggridge and Seconded: Jane Findlay

Combined results of proxy and meeting votes:

For	Against	Abstain
549	0	54

**Decision:** The Minutes were approved as an accurate record of the AGM held 24 January 2019

**Item 3 Motion 1 – To allow the Institute to change the name of Licentiate to Associate**

CEO Dan Cook (DC) spoke to the motion. AW opened to the floor for any questions – there were none

The Motion was Proposed: Chris House and Seconded: Steve Morgan

Combined results of proxy and meeting votes:

For	Against	Abstain
501	84	9

**Decision:** The Motion to allow the Institute to change the name of Licentiate to Associate was carried

**Item 4 Motion 2 - The Introduction of a new grade of membership – Technician**

DC spoke to the motion and confirmed the questions and answers that had been received in advance of the meeting.

Q&A Will the new Technicians have voting rights - YES

Will they go through an assessment – YES there will be a formal assessment similar to the P2C. The minimum required time in practice for Technicians will be 2 years, the minimum required for Chartership is 18 months

How is this different to Landscape Assistants – That is a job role not a membership grade

What will the fees be - Fees are yet to be determined. The Board agree fees each year after bench marking and are set according to the market and within the context of the LI membership fee framework

Expression of support for the creation of the grade as there are a large number of people with a high level of technical expertise that complements our other expertise

This is an important move for LI, creates another route to bring new people into the institute

Similar to the Architectural Technologist grade at RIBA

The Motion was Proposed: Marc van Grieken and Seconded: Romy Rawlings

Combined results of proxy and meeting votes:

For	Against	Abstain
518	82	8

**Decision:** The Motion to introduce a new grade of membership Technician was carried

**Item 5 Motion 3 - To amend By-Law 27**

DC spoke to the motion before asking for any questions from the floor

**Q&A** Does this remove the powers of the membership to veto any changes - EW confirmed that members can vote against the motion and if the motion is passed members still have the right to contact the LI through Council, Board, the Officers or to call an EGM. The Board already consult with Council on changes to the Regulations The proposal has been checked with Privy Council in advance who gave informal in principle agreement and did not consider that this removed members rights

The Motion was Proposed: Tim Cullen and Seconded: Michelle Bolger

Combined results of proxy and meeting votes:

For	Against	Abstain
526	47	42

**Decision:** The Motion to amend By-Law 27 was carried

**Item 6 Report from Dan Cook, CEO**

The CEO gave a performance report for 2018-19 highlighting a number of major achievements:

- i. First new course accredited – UCL Bartlett
- ii. Conference more than 300 attendees – ahead of budget
- iii. Record LI Awards entries
- iv. Won a grant from MHCLG to deliver parks managers CPD day
- v. Introduction of new CRM, new members area and new directory
- vi. Campaigned to get landscape architecture listed on Migration Advisory Committee skills shortage list

Before giving an overview of future plans including:

- vii. LI Campus - CPD on-demand video
- viii. LI Connect - Online group discussions
- ix. Online CPD recording

**Item 7 Presentation from Carolin Göhler, Vice President**

The Vice President (and Honorary Treasurer 2018-19) gave a presentation on the Institute’s healthy financial position including:

- i. The successful implementation of several major digital projects
- ii. The move to a new serviced office at 85 Tottenham Road, London W1T 4TQ –
- iii. Year achievements and aims for 2021-21
- iv. Introduction of the new LI Honorary Treasurer Steve Morgan

Carolin also recorded thanks to:

- the Finance & Risk Committee (FRC)
- Charles Young (former trustee and source of impartial investment advice)
- all staff and members who have made the treasurer role interesting and challenging at times, helping to propel LI into the future

**Q&A** Has any action has been taken in support of the declaration of a climate change and biodiversity emergency - In light of climate change investments have been divested from fossil fuels. Already have ethical investment policy with 2 independent advisors. DC confirmed open to having

climate panel input to changes to procurement policies etc to ensure that we comply and support the declaration well beyond just investments

Barnard Mews funds - these are in a designated reserved fund

**Item 8 To receive and approve the Trustees' Report and Annual Accounts of the Institute for the financial year ended 31 March 2019**

The Trustees' Report and Annual Accounts were Proposed: Kate Bailey and Seconded: Louise Ward

Combined results of proxy and meeting votes:

For	Against	Abstain
550	1	59

**Decision:** The Trustees' Report and Annual Accounts of the Institute for the financial year ended 31 March 2019 were approved.

**Item 9 To approve the re-appointment of Sayer Vincent as the Institute's auditors**

The re-appointment of Sayer Vincent as the Institute's auditors was Proposed: Noel Farrer and Seconded: Diana Ispas.

Combined results of proxy and meeting votes:

For	Against	Abstain
552	3	60

**Decision:** Sayer Vincent were re-appointed as the Institute's auditors

**Item 7 Presentation from Adam White**

The President gave a brief update on future plans and activity including:

- i. Presentation of the LI Gold Medal to Hal Moggridge - this was greeted with a round of applause
- ii. High profile projects with RHS, Duchess of Cambridge, Plan-It
- iii. IFLA world congress
- iv. CPD and Events programme – keen to hear from members on what should be on the future programme
- v. Journal – round of applause for Eleanor Trenfield, outgoing Chair of the Editorial Advisory Panel
- vi. Awards – moved to The Troxy, 3 new open categories. Sir David Attenborough attending and will be presented with the LI Gold Medal

**Q&A** Suggestion that voting rights for retired members be considered – extension of voting rights is already being considered within the ongoing governance review

**CLOSE** There being no other business the meeting closed at 1759